



West Coast Health Community Voice Meeting Agenda
Meeting
Date: 23/10/24

Community Voice

Health and Wellbeing Forum Te Tai Poutini West Coast

Present	Cathy Blincoe (Health NZ), Arianne Mckenzie (Health NZ), Andrea Bruning (Health NZ), Caro Findlay (West Coast Health), Stephanie Blackman (West Coast Health), Maggi Forsyth (West Coast Health), Elenoa Tupou (West Coast Health), Gaye Coates, Noula Markham, Pam Sutherland, Jan Flinn, Melanie Wilson, Steph Newbury, Andrew Welsford, Lynnette Beirne
Apologies	Mary-Rose O'Loughlin

Welcome

Meeting opened with a karakia

Opening Karakia:

*Whakataka te hau ki te uru
Whakataka te hau ki te tonga
Kia mākinakina ki uta
Kia mātaratara ki tai
E hī ake ana te atakura
He tio, he huka, he hau hū
Tihei mauri ora!*

*Cease the winds from the west
Cease the winds from the south
Let the breeze blow over the land
Let the breeze blow over the ocean
Let the red-tipped dawn come with a sharpened air.
A touch of frost, a promise of a glorious day.*

Whakawhanaungatanga – connecting: introducing and welcoming new members to the group.

Item	Discussion	Action Points
Previous Meeting Minutes – Amendments & Approval	Previous minutes approved – Noula Markham.	

<p>Coordinator Update – Maggi</p> <p>5 minutes</p>	<p>Resignations – Mike Nolan, Claudia Landis</p>	
<p>Minutes/Action Points from previous meeting</p> <p>5 minutes</p>	<p>Waiting to hear back from Art Soup with logo design templates.</p>	<p>Maggi to follow-up.</p>
<p>Cathy Blincoe – Te Whatu Ora Primary Care Project</p> <p>50 minutes</p>	<p>Quality team from Te Whatu Ora – Arianne Mckenzie, Cathy Blincoe, Andrea Bruning.</p> <p>Timely access to primary care project – presentation attached</p> <p>Feedback from Tākiwa Poutini has driven this – feedback from community around taking too long to get a GP appointment. Project being undertaken at Te Nīkau facility.</p> <p>What can our group do?</p> <ul style="list-style-type: none"> - Encourage your community to answer a survey if they get an email or text requesting feedback on their primary care experience <p>Collaborative Aotearoa could be useful for project.</p>	<p>PowerPoint presentation attached in this email.</p> <p>Steph Blackman to create a resource for you to use, that will inform you on how you can encourage your community to complete these feedback surveys – attached in this email.</p> <p>Caro to connect with quality team and give them information on Collaborative Aotearoa.</p>
<p>Roundtable discussion</p> <p>What is your community saying about Ka Ora?</p> <p>20 minutes</p>	<p>Caro – Ka Ora update from first three weeks.</p> <p>Summary:</p> <ul style="list-style-type: none"> - Good usage of Ka Ora across the West Coast. - No increase in demand at ED/ASU. - Average service user score = 4.7/5. <p>New focus for West Coast Health – Mental Health System Integration project.</p> <ul style="list-style-type: none"> - Andrew: Rural Support Trust do a lot of work in this space. 	<p>Caro to provide summary of first three weeks of Ka Ora to group – attached in this email.</p> <p>Caro to connect with Rural Support Trust around mental health mahi</p>

	<p>Westport community feedback – why was the public not consulted?</p> <ul style="list-style-type: none"> - Consultation would have been disingenuous considering the change was happening regardless, and therefore not true co-design. - We will be doing retrospective consultation at the six-month mark. 	
<p>Discussion – Code of Conduct document</p> <p>20 minutes</p>	<p>Feedback – Jan</p> <ul style="list-style-type: none"> - Document is inappropriately worded and lacks respect to group. - Document needs to be changed to be more positively framed. - Document needs to reflect the culture of the group. - Could we use a 'how to resolve conflict' or 'ways of engagement' policy document instead? - Use of a 'safe word' in group when conversation is becoming passionate or heated. 	<p>Caro to edit Code of Conduct document based on feedback – this will be sent back out to group for approval.</p>
<p>Other business/discussion</p> <p>20 minutes</p>	<p>Begin uploading meeting minutes to website – uploaded as in-draft until approval at following meeting.</p>	<p>Maggi to add meeting minutes feature to Community Voice website page – done.</p>

Next Meeting: Wednesday 27th November 1.30pm – 3pm

- Deciding on frequency of meetings for 2025

Meeting closed with a karakia

Closing karakia:

Unuhia, unuhia

Unuhia ki te uru tapu nui

Kia wātea, kia māmā, te ngākau,

te tinanana, te wairua I te ara takatā

Koia rā e Rongo,

Whakairia ake ki runga

Kia tina! TINA! Hui e! TĀIKI E!

Draw on, draw on,

Draw on the supreme sacredness

To clear, to free the heart, the body and the spirit of mankind

Rongo, suspended high above us (i.e. in 'heaven')

Draw together! Affirm!

